



ALEXANDRA PARK AND PALACE CHARITABLE TRUST BOARD

16th July 2019

Report Title: Appointments to Committees

Report of: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace Charitable Trust (APPCT)

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Purpose: *This report updates the Board on the memberships of the Advisory and Consultative Committees for 2019/20 and seeks Board approval of 2019/20 recommended appointments to the Finance, Risk, Resource and Audit Committee (FRRAC), the Alexandra Palace Trading Limited Board (APTL) and Programme Board Members.*

Local Government (Access to Information) Act 1985

N/A

1. Recommendations

- 1.1 To note membership of the Alexandra Park and Palace Statutory Advisory Committee (**Appendix 1**);
- 1.2 To note the membership of the Alexandra Park and Palace Consultative Committee (**Appendix 2**);
- 1.3 *Relating to FRRAC*
 - 1.3.1 To nominate and agree 4 Trustee Board Members to sit on the Finance, Risk, Resource and Audit Committee (FRRAC) in 2019/20;
 - 1.3.2 To approve the appointment of Candidate 1 as Independent Member of FRRAC for a 3-year term of office, with the option of extending for a further 3 years;
 - 1.3.3 To appoint the FRRAC Chair;
- 1.4 *Relating to APTL:*
 - 1.4.1 To nominate and agree 4 Trustee Board Members to act as Company Directors of the Alexandra Palace Trading Limited Board (APTL);
 - 1.4.2 To approve the appointment of Candidate 2 and Candidate 3 as Non-Executive Directors each for a 3-year term of office, with the option of extending for a further 3 years;
 - 1.4.3 To appoint the Chair of the APTL Board;
- 1.5 To appoint 2 Board Members to the Programme Board;
- 1.6 To appoint a Board Member as Lead Safeguarding trustee.

2. Introduction/ background

- 2.1 The voting members of the Alexandra Park and Palace Charitable Trust Board are appointed by Haringey Council, the Corporate Trustee of Alexandra Park and Palace Charitable Trust.
- 2.2 The Board may appoint up to four of its voting members (who are representatives of the Corporate Trustee) to the board of the Charity's trading subsidiary, APTL.
- 2.4 The Statutory Advisory Committee was established by the Alexandra Park and Palace Act, 1985, and membership consists of:
 - eight members appointed by Haringey Council, 6 of whom shall be elected councillors of the areas (wards) neighbouring Alexandra Park and Palace (APP);
 - 6 members nominated by local residents' associations who meet the criteria stated within the Act.
- 2.5 Haringey Council has constituted a Consultative Committee of up to 30 members of local groups that meet specific criteria. The Council Members of the Trustee Board are also appointed to the Consultative Committee.
- 2.6 Since the membership of the SAC, CC, APTL and FRRAC were last reported in 2018/19 there has been a change in the elected membership of the Council, resulting in new Board Trustees as listed in the appendices.

3. Advisory Committee

- 3.1 The representatives on the Advisory Committee must represent residents' associations in one or more of the following wards: Alexandra, Bounds Green, Fortis Green, Hornsey, Muswell Hill, Noel Park.
- 3.2 The associations must be open to all residents in the areas and must have written constitutions, a minimum of 50 households in their memberships and meet regularly.
- 3.3 Haringey Council administers the Committee and therefore confirms the Advisory Committee members each year and receive the minutes of the associations' AGMs (annual general meetings), 2019/20 members are listed at **Appendix 1**.

4. Consultative Committee

- 4.1 The Consultative Committee comprises the Alexandra Palace and Park Board and up to 30 community representatives.
- 4.2 Currently 16 community representatives sit on the Consultative Committee.
- 4.3 Haringey Council administers the Committee and therefore reviews its membership annually and 2019/20 members are listed at **Appendix 2**.

5. FRRAC

- 5.1 The Finance, Risk, Resource and Audit Committee is appointed by the APPCT Board from amongst its members and shall consist of no less than three members.
- 5.2 In 2018/19 the FRRAC membership consisted of: Cllrs Sarah Williams (Chair), Anne Stennett, Dana Carlin, Bob Hare and independent member Rick Wills, who steps down in July 2019.
- 5.3 At its meeting on 4th March the Board agreed to appoint an independent FRRAC member, with appropriate expertise following the Board's approval of the role description and selection process.
- 5.4 The Recruitment Panel consisted of: Cllrs Sarah Williams and Anne Stennett, Rick Wills and Director of Finance and Resources, Dorota Dominiczak, with observers: Head of HR, Catherine Solomon and CEO, Louise Stewart. 11 candidates were shortlisted and 5 were interviewed in June with an offer of appointment made to the successful candidate subject to Board approval (recommendation 1.3.2 above). The candidate's details are provided to Trustees at exempt agenda item 19 on this agenda.
- 5.5 FRRAC were informed of the offer of appointment at its meeting on 18th June 2019.

6. APTL

- 6.1 The APTL Memorandum and Articles of Association state the maximum number of directors shall be eight and the minimum two comprising:
- Up to four trustees of the Charity;
 - One employee of the Company
 - One officer of the Council
 - Two others who are not officers or members of the Council or employees or trustees of the Charity (Non-Executive Directors (NEDs)).
- 6.2 The current APTL Company Directors, as appointed by the Board in 2018/19 are:
- | | |
|----------------------------|---|
| Trustee Directors: | Cllrs: Stennett (Chair), Carlin, Williams, Hare |
| Council Employee Director: | Louise Stewart |
| APTL Employee Director: | Emma Dagnes |
| Non-Executive Director: | Rick Wills |
- 6.3 At its meeting on 4th March the Board agreed the updated role description for the APTL NED and a recruitment process for the appointment of 2 APTL NED's. The Board also agreed to extend the term of office of the existing NED for 4 months.
- 6.4 The NED Recruitment Panel consisted of Cllr Nick da Costa (Chair), Cllr Stennett, Emma Dagnes and Rick Wills, with observers: Head of HR, Catherine Solomon and CEO, Louise Stewart. The advert for the NED role received more than 120 applications and further to shortlisting, interviews were held in June. Two offers of appointment were made, subject to Board approval (recommendation 1.4.2 above). The candidates' details are provided to Trustees at exempt agenda item 19 on this agenda.
- 6.5 The APTL Board of Directors were notified of the proposed appointments at their meeting on 18th June 2019.

7. Programme Board

- 7.1 The Programme Board is a sub-committee of the Trust Board, which oversees the major restoration and capital works projects and consists of two Trustees and a Council Planning officer and Finance Officer. In 2018/19 the Trustee Members of the Programme Board were Cllrs Anne Stennett and Bob Hare.

8. Trust Board

At its annual general meeting on 20th May 2019 Haringey Council, the Corporate Trustee, appointed Councillors: Dana Carlin, Nick da Costa, Eldridge Culverwell, Bob Hare, Anne Stennett (Chair) and Sarah Williams (Vice Chair) to the Trustee Board.

9. Legal Implications

- 9.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

10. Financial Implications

- 10.1 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

11. Use of Appendices

Appendix 1 – List of 2019/20 SAC members & CC members

STATUTORY ADVISORY COMMITTEE MEMBERSHIP 2019/20

Advisory Committee Nominated Members of:

Alexandra Residents Association	Jane Hutchinson
Bounds Green and District Residents Association	<i>To be confirmed</i>
Muswell Hill and Fortis Green Association	John Crompton
Palace Gates Residents Association	Kevin Stanfield
Palace View Residents Association	Elizabeth Richardson
The Rookfield Association	David Frith
Three Avenues Residents Association	Jason Beazley (Chair)
Warner Estate Residents Association	Jim Jenks (Vice-Chair)

Appointed Members:

Alexandra Ward	Councillor Josh Dixon
Bounds Green Ward	Councillor Yvonne Say
Fortis Green Ward	Councillor Justin Hinchliffe
Hornsey Ward	Councillor Elin Weston
Muswell Hill Ward	Councillor Scott Emery
Noel Park Ward	Councillor Khaled Moyeed
Council-wide Member	Councillor Lucia das Neves (Joint SAC/CC Chair)
Council-wide Member	Councillor James Chiriyankandath

CONSULTATIVE COMMITTEE MEMBERSHIP 2019/20

Nominated Members:

Alexandra Palace Allotments Association	John Wilkinson
Alexandra Palace Organ Appeal	Hugh Macpherson
Alexandra Palace Television Group	John Thompson
Alexandra Residents Association	Dermot Barnes
Alexandra Park and Palace Conservation Area Advisory Committee	Jacob O'Callaghan
Bounds Green and District Residents Association	<i>To be confirmed</i>
Campsbourne Junior School	Jonathan Smith
Friends of Alexandra Park	Gordon Hutchinson
Friends of the Alexandra Palace Theatre	*Nigel Willmott (Trust Board Representative)
Heartlands High School	<i>To be confirmed</i>
Hornsey Historical Society	Rachael Macdonald
Muswell Hill and Fortis Green Association	*Duncan Neill (CC Vice Chair & Trust Board Rep)
Muswell Hill Metro Group	John Boshier
Palace View Residents Association	*Val Paley (Trust Board Representative)
St Mary's CE Primary School	<i>To be confirmed</i>
Warner Estate Residents Association	Richard Hudson

Appointed Members

Councillor Anne Stennett (Chair of APPCT Board)
Councillor Sarah Williams (Vice Chair of APPCT Board)
Councillor Dana Carlin
Councillor Nick da Costa
Councillor Eldridge Culverwell
Councillor Bob Hare